



7845 Berkshire Pines Drive, Naples, Florida 34104

Phone: 239-353-5913 Fax: 239-353-5098

BALL ROOM/MEETING ROOM

It is the belief of your elected Board of Directors that residents should have access to the Clubhouse Ballroom which is funded by your HOA fees. The room is air conditioned and wired for internet. This is intended to provide a comfortable environment for those who wish to read, visit, use the internet, television or enjoy the view of the pool and not sit in the hot sun. The purpose of this policy is to open the ballroom for all residents and their guests between the hours of 9:00 AM to 5:00 PM. You must utilize your swipe card to gain access.

In order to protect your investment, the following policy will be implemented.

1. On certain days and times, there may be scheduled meetings or classes taking place. We ask that you refrain from using the room at those times.
2. To insure their safety, at all times, children under 16 must be accompanied by a parent or legal adult guardian. No roller blades, skateboards or riding vehicles are allowed in the room. This rule is not referring to wheelchairs or other handicap devices.
3. Please do not enter or exit by the pool side emergency exit doors. The doors are alarmed and are to be used only in the case of an emergency.
4. To avoid damage to furniture, no wet bathing suits or wet gym clothing should be worn in the room.
5. No resident may use the facility to conduct any business activity which would involve multiple residents or non-residents using the room for private parties..
6. This open policy does not include holding private lessons or other private events, which would fall under the Rental Policy.
7. Beverages are allowed, but please make sure they are disposed of in the trash receptacle before you leave.
8. A coffee machine will be available for use with your Keurig coffee pods.

10. Regardless of the time of day, if you are the last one leaving the room, please insure that all lights are off and the door is locked behind you. Double check after it closes.
11. Please put any tables, couches or chairs you use back in the place where you found them.
12. Please remove any newspapers or other materials you use so the room is kept in order
13. If others are using the room, please be respectful of the noise level.
14. Please only with the exception of registered Service Dogs, animals are not allowed in the clubhouse or the ballroom. This also includes holding the animal or carrying it in a container of any kind.
15. No group or individuals may hold events which would exclude others from utilizing the room.
16. In the event of damage, spills, litter, or inappropriate behavior, the board reserves the right to charge the appropriate individual for the repair or cleaning of the room. The board may also fine the individual or restrict the use of the room for that individual.

This policy may have additional items added as may be necessary. We hope that everyone can enjoy and use of the Ballroom/Meeting Room. We would like to implement a rental policy for resident only use and will do so in the near future.

Board of Directors

The Shores at Berkshire Lakes